

DEFINED FITNESS

All SERP members are Eligible for an Exclusive Defined Fitness offer through the SERP Office
for only

\$40.00 person/month

ELIGIBILITY

All employees of Sandia National Labs and the Department of Energy are eligible to join SERP at no additional fee. Anyone else employed at KAFB may join SERP for an annual fee of \$20. Spouses and legal dependents (under 23 years old) of current SERP members may join SERP at no additional fee. **NO FRIENDS, SIGNIFICANT OTHERS OR EXTENDED FAMILY ACCEPTED!** All SERP members must sign a release form annually to participate.

HOW IT WORKS

NEW CUT OFF DATE IS THE 25TH OF EACH MONTH. EFFECTIVE JANUARY 2016
Monthly Payments are taken in the SERP Office through the 24th day of the month for following month.
If the 25th falls on a weekend or holiday, please make your payment in advance as we cannot extend the deadline. The SERP office is closed on weekends and some holidays. Any payments received after the 24th day will be applied to the following month. **LATE PAYMENTS ARE NOT ACCEPTED.**

NEW MEMBERS:

For each new Defined Fitness membership activated a \$75 initial fee applies. **If membership has not been active for up to 2 years a re-activation fee of \$25 plus tax is payable at Defined Fitness. If membership has not been active for 2-4 years a re-activation fee of \$50 plus tax is payable at Defined Fitness.**

METHODS OF PAYMENT:

Checks, Cash and Credit Card are accepted. **ALL CHECKS ARE PAYABLE TO SERP.** Please make sure the name & DF tag number of the Defined Fitness members is indicated on the check (memo line or circled). Also, members may sign up to have their credit card charged automatically each month. By signing a credit card release form, we will charge your card automatically each month. The SERP office will start to charge the designated card on the 20th of each month. Please let the SERP office know prior to the 20th of the month if you need to cancel/hold for one month. **SERP WILL NOT CREDIT BACK ANY ACCOUNTS IF YOU CALL AFTER THE 24th OF THE MONTH.**

MAILING YOUR PAYMENTS:

If you inner office or USPS mail in your payment, we recommend that you mail at least 10 days prior to the 20th of the month to allow Sandia mailroom distribution delivery time. Inner-office mail: SERP MS-1021. US Mail: SERP PO Box 5800 MS-1021 Albuquerque, NM 87185. **SERP CANNOT ACCEPT PAYMENTS AFTER THE 24TH OF THE MONTH.**

QUESTIONS:

For questions regarding details about Defined Fitness facilities, please call the specific location in which you are interested. For other information, including eligibility, payments and deadlines, please call the SERP office at 844-8486.

**SERP IS LOCATED IN BUILDING 832 RM 75
OPEN 8:00-4:30 MONDAY THROUGH FRIDAY**